"We purchased TOPS a month ago and already my life is easier. I have found that of all the programs I have used for my property management company, this is the most efficient."

Joe Baez, VP Southwest Property Management

Great software, like any great tool, should help your organization save two key resources: time and money. Your ability to manage these assets controls how you remain competitive and grow your business. TOPS Professional¨ empowers you to maximize your personnel through strategically automating your operations.

TOPS Professional¨ has time-saving features built into every aspect of the application, from billings to payables and work order management to violations processing. Through Job Streaming, you can program your TOPS Professional¨ application to manage collections, reporting, and communications in off-work hours, freeing your staff to focus on serving homeowners and the board of directors.

✓ **Preset Board Reports save you time**
Through TOPS you can define for every community what their report packet contains and schedule them to print automatically!

✓ **Make less trips to the bank**
TOPS Remote Check deposit allows you to scan checks and electronically make deposits without ever leaving your office.

✓ **Go green with TOPS iMail**
Save time, natural resources, and money by allowing homeowners to opt-in to email for communications and statements!

For over 25 years self-managed communities and management companies have looked to TOPS to improve efficiencies. To see how TOPS can help unlock your potential, visit www.topssoft.com – and sign up to get a free demo!

Automation Features

- Automates monthly billing
- Preset board reports
- One-click collections processing for delinquent owners
- Streamlined letter writing
- Blast email of all correspondence with detailed tracking
- Process payables across multiple accounts
- Lockbox and ACH Direct Debit
- Batch management of violations and architectural requests
- Perform key functions across all communities at one time
- Android and iPhone app for management in the field

Contact Us!
(800) 760-9966
www.topssoft.com